



The Wilderness Center is one of Ohio's most established conservation-based organizations and is currently undergoing a strategic visioning process to create a bold and viable future. The Wilderness Center's mission is to engage our community in conservation through action and education.

Position: Director of Education

Position Type: Full Time, exempt. Benefits include health, vision, dental, life & long-term disability insurance, paid time off (vacation, sick and holidays), and a 401(k) match up to 5%

Reports to: Executive Director

Job Description: The Wilderness Center seeks a dynamic leader to usher its environmental education programs and visitor services into an ambitious future. Our vision is to be a regional leader in environmental education and engagement. The overarching goals for the education programs include financial sustainability, partnerships with school districts and community groups, and to create memorable experiences. This is an excellent opportunity for an experienced and creative professional to join one of NE Ohio's oldest conservation organizations as we focus our efforts on creating a more sustainable future.

The Director of Education provides vision and leadership for the education department and effectively manages a team composed of educators, naturalists, and volunteers. The Wilderness Center understands that diversity is an indicator of a healthy community, and we are committed to being welcoming and inclusive of all people.

A demonstrated commitment to leading a strong team while actively seeking partnerships is essential to this role. The ideal candidate for this leadership role will be an experienced team leader and creative thinker who embraces and exemplifies The Wilderness Center's mission, vision, and values. This position reports to the Executive Director and serves as a member of the leadership team.

Responsibilities:

- Refine and improve The Wilderness Center's current efforts with a focus on both educational outcomes and the program revenue model to balance budget
- Provide leadership and management in the development and implementation of an overall budget for the education programs that follow a proven revenue model
- Exhibit results-oriented supervisory experience
- Hire, train, and lead a diverse team of educators and naturalists

- Lead alignment of environmental education programs and services with The Wilderness Center's overall organizational vision and direction
- Create, foster, and strengthen educational partnerships throughout the Stark, Wayne, Holmes, and Tuscarawas Counties and ensure continued alignment with Ohio science standards
- Strategically position The Wilderness Center's education programs and services to generate earned and raised revenue via partnerships, grants, and fee-based programs
- Implement quantitative and qualitative program evaluation processes that enable The Wilderness Center to measure and demonstrate program impact
- Perform or assign administrative tasks including but not limited to creating program agreements and contracts; coordinating staff scheduling; submitting and managing grants; and preparing and submitting reports
- Lead staff in the design, development and implementation of education programs and services including on-/off-site programs, summer camps, early-childhood programs, adult and senior programs, workshops, outreach programs, camps and recreational programs, and informal education experiences
- Develop a comprehensive interpretive plan and ensure integration of message into education programs and other departments
- Assess and improve staffing structure, policies, and procedures
- Attend and assist with special programs and events
- Perform other tasks and responsibilities as assigned

Skills/Qualifications:

- Bachelor's degree or higher in environmental education, science, environmental studies, or a related field (Master's degree preferred)
- Minimum of 5 years of experience in education required, with additional experience in informal environmental or science education, outdoor learning, interpretation, or school administration preferred. Minimum 3 years of experience in staff management, program planning and development

Key Qualities:

- Ability to work independently and as a team member with a diverse group of people · Must be a strong communicator with excellent verbal and written communication skills · Must possess a valid driver's license and must have own vehicle · Ability to pass a criminal background check · Ability to work some evenings and weekends will be required · CPR and First Aid Certificates are required within three months of employment

The Wilderness Center is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology, or status as a special disabled veteran in the administration of any of its employment related policies and practices.